Short Code Migration Letter

Date: **MM/DD/YYYY**

To Whom It May Concern,

This letter authorizes the transfer of short code(s) [SC] from [Current aggregator] to eCourtDate on behalf of Sinch America. The effective date of migration will be [month/year]

Regards,

[Signature]

Name of Authorizer, Title

Company Name

Address

Order Information Request Form

Campaign Info:

Current Aggregator	
Campaign Name (2 – 3 Words)	
Traffic Charge (Standard rate or FTEU)	
Short Code	
Program Description (1-2 sentences)	
Migrated SC? (Yes/No)	
Projected Monthly Volume	
Expected launch date	

Content Definition:

Message Type (SMS/MMS)	
Subscription Type (Subscription/One-Off)	
Call – To –Action (how does the end user find out about this program?)	
Opt-in Message (If using double opt in, please input entire flow in this box)	
Sample Messages (N/A for one-time programs)	

eCourt Date

Carrier Coverage:

- ☑ AT&T Mobility
- ☑ Verizon Wireless
- ☑ T-Mobile & MetroPCS
- ☑ US Cellular
- ☑ Google Voice
- ☑ Associated Carrier Group (ACG)
- ☑ Interop Carrier Group
- ☑ ClearSky Carrier Group
- ☑ Claro Puerto Rico

Customer Care:

Opt Out MT (response to STOP, etc.)	
Help MT (response to HELP)	
Customer Care Email Address	
Customer Care Web URL	
Customer Care Toll-Free Number	

Terms & Conditions:

Terms & Conditions URL	
If T&Cs URL is not working, please provide SMS T&Cs verbiage (or provide a screenshot):	

Contacts:

Please provide the email address of any one who should receive emails in regards to the progress of this order:	

Additional Attachments:
- If Call to Action is not accessible (in production) currently, please provide a screenshot/mock up
- Short code receipt (Sinch will provide this if we are purchasing code on your behalf)
- New content providers will need to provide the vetting form
- Migration letter (if applicable)
- MMS sample image (if applicable)